

2023

- Highcliffe Castle -

WEDDINGS

- Brochure & Price Tariff -

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HIGHCLIFFE CASTLE



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Our History...

Built in the 1830s, Highcliffe Castle is the realised vision of the rather extravagant Lord Stuart de Rothesay.

Created with entertainment in mind, the Castle has been home to a number of royal and notable guests over the years.

With its Medieval and Renaissance carved stone and Gothic revival features, our Grade 1 listed building is truly special.

Having withstood two fires, Highcliffe Castle rises like a phoenix, majestically overlooking the Isle of Wight and Christchurch Bay from its cliff-top location.

Holding your wedding at Highcliffe Castle allows you to create your own unique story, which will be treasured for years to come.

Location

The Castle is located on the outskirts of Highcliffe village. Nestling on the border of Dorset and Hampshire, Highcliffe is an award winning floral village, situated between beautiful beaches.

By Road...

The Castle car park currently provides 100 spaces, including a bay designated solely for parking wedding cars, which has 30 spaces. Input, BH23 4LE into your Sat Nav for directions.

By Air...

We are within easy access of Bournemouth International Airport (6 miles) and Southampton Airport (25 miles).

By Train...

The nearest train station is Hinton Admiral – a 20-minute walk to the Castle.



©Stephen Duncan Photography

- A Guide to your Ceremony -

The Wintergarden

The Wintergarden can seat up to 110 guests for your ceremony.

We provide two large floral arrangements presented on pedestals, as well as hurricane lanterns and a personalised wedding sign.

You may take full advantage of the baby grand piano or perhaps you might hire a string quartet to complement the fabulous acoustics of the room. Alternatively, simply upload your favourite playlist to your phone or tablet to be played through our sound bar.

Drinks & Photographs

After your ceremony you and your guests can enjoy a drinks reception, which can be served on the lawn directly outside the Wintergarden, or in the Drawing Room.

You can choose to purchase drinks directly from the Castle, or provide your own fizz, beer and soft drinks for a corkage fee. We will store, chill and serve these for you after the ceremony.



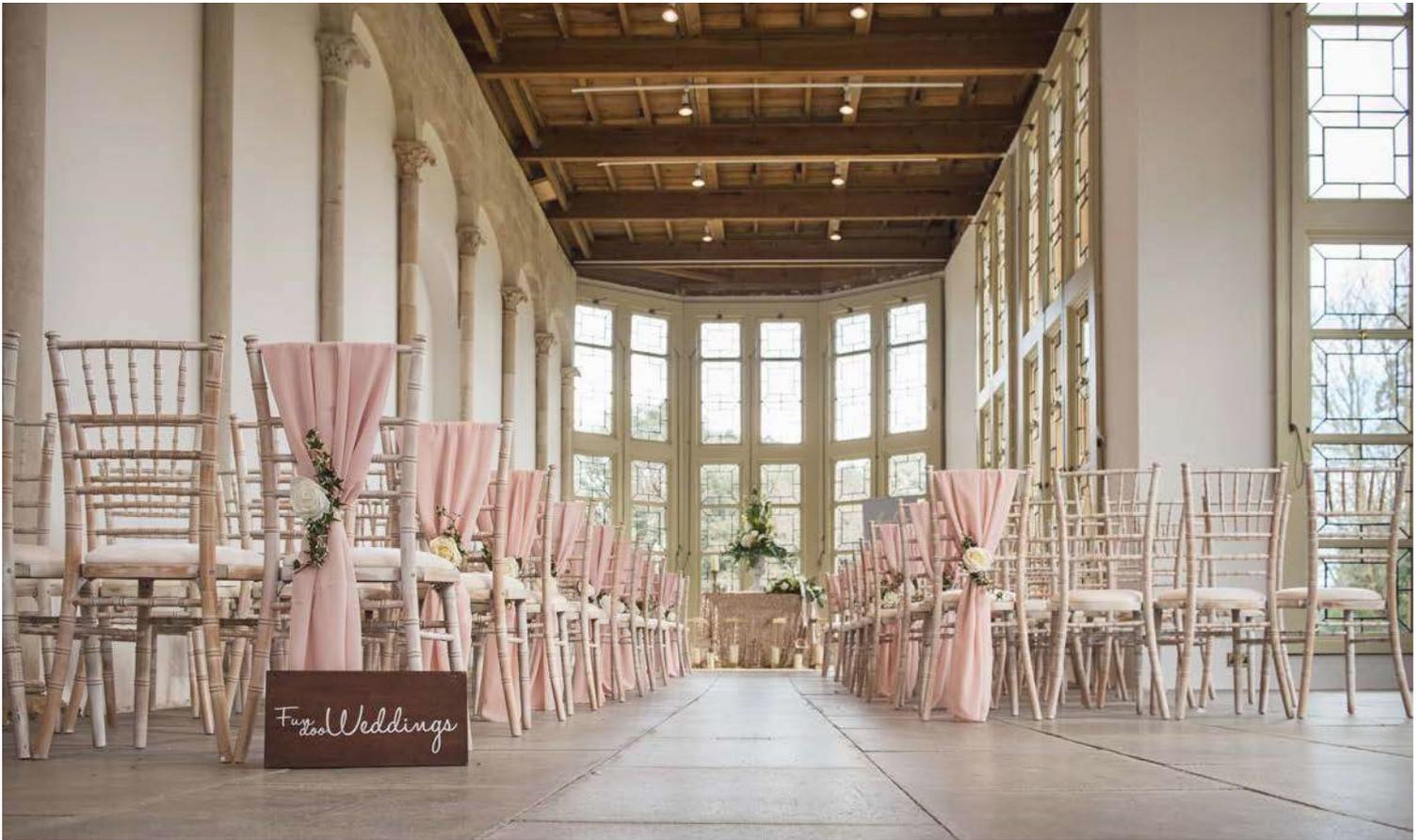
©Stephen Duncan Photography

Timings- Ceremony only

- 11:30am Guests and Partner One arrival
- 11:45am Partner Two arrival
- 12:00pm Ceremony in the Wintergarden
- 12:30pm After ceremony drinks & photographs
- 13:00pm Leave for reception venue

Timings- Ceremony & Reception

- 2:00pm Guests and Partner One arrival
- 2:15pm Partner Two arrival
- 2:30pm Ceremony in the Wintergarden
- 3:00pm Drinks and photographs
- 4:15pm Couple and guests to take their seats
- 4:30pm Wedding Breakfast
- 6:15pm Drinks to be served for speeches
- 6:45pm Cake cutting
- 7:15pm Evening guests to arrive
- 7:45pm First Dance
- 9:00pm Evening buffet
- 11:00pm Carriages*



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©Melissa Megan Photography



©Paul Underhill



©Andrew Millard Photography

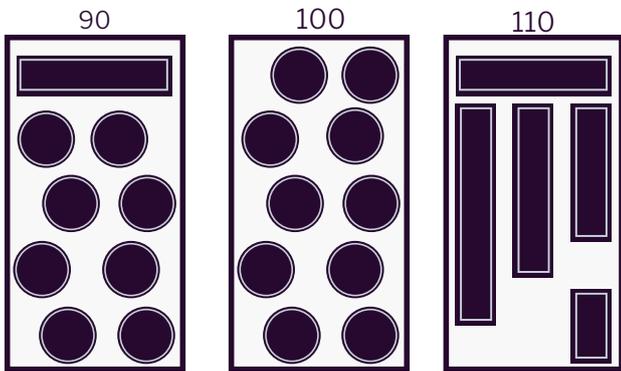
- The Great Hall -

When it comes to planning your perfect romantic reception, Highcliffe Castle can offer you two unique choices.

They both reflect the timeless style you would expect from a Grade 1 listed castle but each has their own character and style.

You can dine in the majestic Great Hall, with its stunning 30 foot high stained glass Jesse Window creating a spectacular backdrop for your first meal as a married couple.

The Great Hall can seat up to 110 guests.



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©Big Bouquet Photography



©Big Bouquet Photography



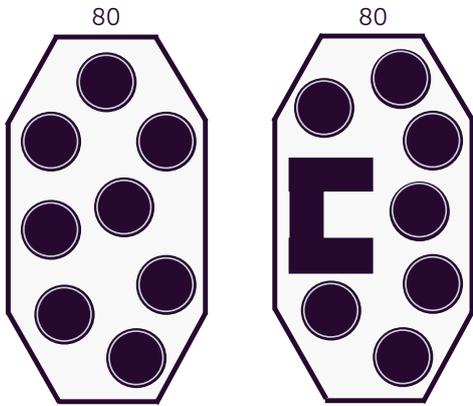
©Big Bouquet Photography

- State Dining Room -

Alternatively, your Wedding Breakfast can be served in the atmospheric State Dining Room, featuring exposed brick work and full length windows that allow you to take in the breathtaking views of the Isle of Wight Needles.

The State Dining Room can seat up to 80 guests.

You are of course welcome to invite additional evening guests.



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©Andrew Millard Photography



©One Thousand Words



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- Celebration Drinks -

There are two options for your wedding drinks at the Castle. You can choose between the drinks package where we will provide the drinks for the entire day, or the corkage option and you provide the drinks for after ceremony celebrations and your wedding breakfast. Please see below a guide to how this works for each service.



©Lydia Stamps Photography

After Ceremony Drinks

Your after ceremony drinks will be served on the lawn outside of the Drawing Room in good weather, or inside the Drawing Room if required.

Package Option

- 1 glass of fizz per person
 - Juice, squash and water for children
- Optional Upgrades are available

Corkage Option*

Provide your own fizz, beer and soft drinks to be served after the ceremony.



©Lydia Stamps Photography

The Wedding Breakfast

Drinks to be served during the meal and either the Great Hall or the State Dining Room.

Package Option

- 1/2 bottle of wine per person
- Juices, squash for children
- Still and sparkling water

Corkage Option*

Provide your own wine for the wedding breakfast and soft drinks. The Castle will include still and sparkling water.



©Chris Seddon Photography

Speeches

Your speeches can take place prior to the meal being served or afterwards. Please note, the main Castle bar will open once all guests are seated for Wedding Breakfast.

Package Option

- 1 glass of fizz for speeches
- Non alcoholic alternative available
- Juices or squash for children

Corkage Option*

Provide your own fizz or non alcoholic option for speeches.



©Harbour View Photography

Castle Bar

The Castle Bar will open once guests are seated for the wedding breakfast. The bar is well stocked with a variety of spirits, beers, wine and soft drinks. The bar will close 15 minutes before the end of your hire. This is usually 11:00pm but you do have the option to extend to midnight for an additional fee should you wish.

*Please note corkage finishes when you leave your wedding breakfast room. We will pack all unused bottles away and any opened will be available for your guests to enjoy in the evening.

- Our Wedding Caterers -

Our caterers have been chosen for their amazing food, high quality customer service and their understanding of working within our Grade I listed building. Our Weddings Team can offer guidance as to which caterer might best suit you, based on your taste and budget. You will then be asked to deal personally with your chosen caterer to allow for a bespoke service for your first meal as newly-weds.



Merlins Catering



Merlins have been working in partnership with Highcliffe Castle since 2008 and are highly experienced wedding caterers. Their reputation goes before them for quality cuisine and they are passionate about their food. It is service with a smile the whole way, with their expert professional wedding and events specialists helping you at every stage, they have gained prestigious industry accolades for the highest standards of cuisine and service.

Phone: 01202 911017 | Email: info@merlinscatering.co.uk | www.merlinscatering.co.uk



Molecular Magic Creative Catering



Molecular Magic has been recognised as one of the most sought after, unique and inventive caterers for weddings. Their multi award-winning wedding catering offering is underpinned by, first and foremost, providing exceptional quality food that is expertly prepared by founder and head chef, Magic. For over a decade, Magic has been providing innovative fine dining food experiences for dinner parties and prestigious events with clients including celebrities and renowned organisations.

Phone: 01202 041760 | Email: magic@molecularmagic.co | www.molecularmagic.co



Alfresco Catering



Alfresco Catering pride themselves on superb friendly service and outstanding cuisine. They are passionate about their food and have built up a reputation in the local area, of which they are justifiably proud. They specialise in gourmet BBQs providing mouth-watering dishes with beautiful linen and crockery, thus creating an unforgettable Wedding Breakfast. Their passion is to exceed your expectations and make your wedding day extra special.

Phone: 01425 275162 | Email: richard@alfrescocatering.biz

- The Drawing Room & Evening Reception -

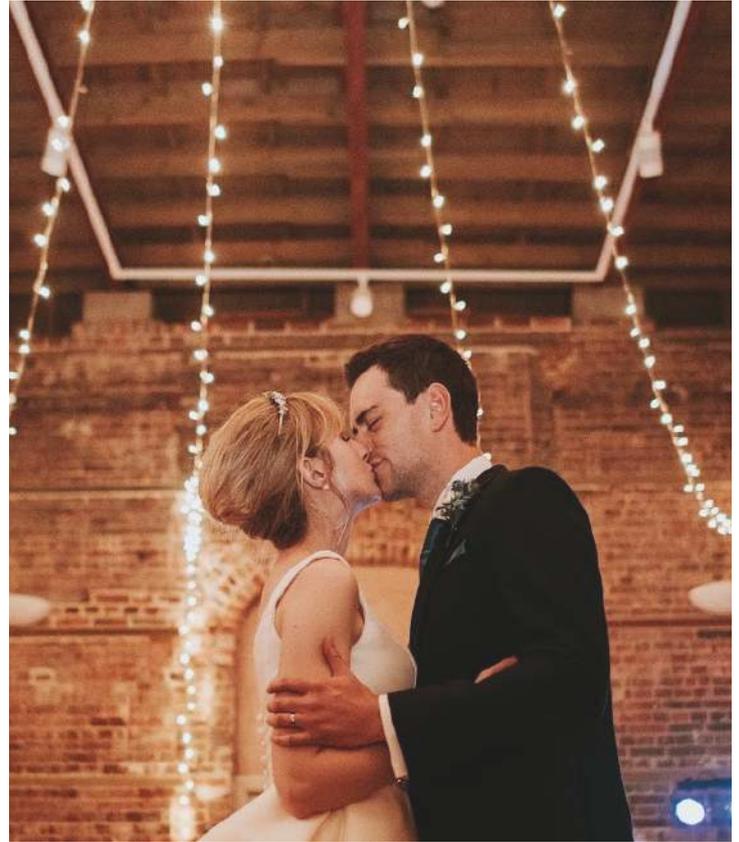
The Drawing Room is the primary space for your evening reception. Whether you choose a band or a DJ to entertain your guests, this truly is a space to dance the night away.

The Castle Bar provides a lively hub, linking your choice of Dining area to the Drawing Room, where you can dance the night away with a band or DJ of your choice. Guests can remain in the dining area which doubles up as a more relaxing lounge throughout your evening reception.

A little extra...

Fancy adding a little extra to your evening to really get the party started? Our Weddings Team can offer advice on options you might wish to consider including:

- Photobooth
- Casino
- Sweet cart
- Sparklers



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©Blossom Avenue Events



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- Frequently Asked Questions -

How much is the deposit to secure our wedding day?

Ceremony only deposit is £500.00 and ceremony and reception deposit is £1000.00. Please note, this payment is non-refundable.

Do we need to contact the Registrars?

As soon as you have booked your wedding with us, please contact BCP Council Registrars to organise your ceremony.

When is our remaining balance due?

Your final balance is due six weeks before your wedding. Payment can be made via BACS or credit/debit card over the phone.

What staff will be available on the day to help our wedding run smoothly?

Your wedding day will be fully supervised by our Wedding Coordinator and an Events Assistant. In addition there will be two Wedding Stewards inside the Wintergarden, before, during and after your ceremony. They will be able to help with any questions your wedding party may have or any special assistance you or your guests may require.

Your after ceremony drinks will be served by our bar staff.

After your first dance, the Wedding Coordinator will hand over to a Front of House Manager who, along with an Events Assistant, will be available for any support you or your guests require until the end of the day.

What parking facilities do you have at Highcliffe Castle for our wedding day?

On the day, we have a designated parking steward who will direct your guests to the designated wedding bay. Here 30 parking permits will be handed out allowing free parking in the bay only.

Do you have a projector and screen we can use for speeches?

We do have a projection screen available in the Dining Room and a white wall in the Great Hall as well as a projector. If you would like to use these for your speeches please let the Weddings Team know at least a month before the wedding. There will be no extra charge for this. However, we do ask you to bring your own laptop and HDMI cable.

What heating and air conditioning systems do you have at the Castle?

Wintergarden - we are able to provide some electrical heaters as well as some floor fans. However, if you wish you may contract external suppliers to provide any extras you require, which would require an electrical PAT test certificate.

The Great Hall and The Dining Room - both rooms have underfloor heating which is turned on later in the year. Floor fans are available during the spring/summer time.

Drawing Room - floor fans can be provided during the spring/summer time.

Do you have highchairs?

We have five highchairs available at the Castle for your guests to use during the wedding breakfast. Just indicate on your seating plan where they are required and we will ensure they are available on the day.

Are we allowed dogs as part of our wedding?

Yes! It's really special when your pets play a part in your wedding day. We just ask that someone in your wedding party is nominated to care for them whilst on site.

Do you allow Fireworks/Chinese Lanterns/Sparklers?

We are located in a wooded area which means we are prohibited from allowing any fireworks or Chinese lanterns to be used. However, as an alternative, we recommend purchasing sparklers which can be used in our grounds. We would ask you to provide two buckets for your sparklers. One filled with sand for the sparkler collection and one empty bucket to store 'ready to go' sparklers. We would also ask you to provide your own lighters.

Do you allow confetti/petals at Highcliffe Castle?

Artificial petals or larger confetti can be used in the Wintergarden only. Unfortunately we cannot allow confetti to be thrown in the Castle grounds or on the Wintergarden steps. A nice alternative for outdoor shots is the use of bubbles.

When will you organise our final details meeting to discuss our wedding with you?

If you are just having your ceremony with us, the Weddings Team will send you a final details form to complete and return to us. For receptions, approximately two months before your wedding at the Castle, we will arrange your final details meeting. We will ask you to bring all the necessary information about your suppliers (contact details, a list of decorations, certificates etc) so we have everything we need to know about your special day. During this meeting, we will book you in for a rehearsal and deliveries needed before your wedding. This meeting can be held in person at the Castle or alternatively via Zoom or Microsoft Teams.

Will we have a rehearsal for our ceremony at the Castle?

We advise all couples to attend a rehearsal at the Castle which is typically held on the Thursday evening before your wedding day. If you don't get a chance to book this during your final details meeting, please give us a ring on 01202 093377. If you are unable to make a rehearsal please read this FAQs section carefully as it will contain all of the information you need.

Who needs to attend our rehearsal?

We recommend bringing the key members of your wedding party with you to practice walking in and the timings to the music.

How and when do we deliver our decorations and/or drinks to you?

We will be booking you in for a delivery of your decorations and/or drinks during your final details meeting. Deliveries are normally booked in a day or two before your wedding day. We would ask you to box everything up and label boxes based on your table numbers (all place cards, favours etc for a specific table to be placed into one box).

When do we collect our items after our wedding day?

After your ceremony and reception, you may wish to collect any remaining drinks as well as your decorations. There are a few things that must be collected at the end of your wedding night - your cards, gifts and any remaining cake. The rest can be collected within two working days after your wedding. We would ask you to arrange your pick up time and date with one of the team members by contacting us on 01202 093377 if this hasn't been done at your final details meeting.

- HIGHCLIFFE CASTLE WEDDINGS -

PRICE TARIFF 2023

CASTLE HIRE - CEREMONY ONLY

Wintergarden Hire

Friday - Saturday **£950.00**

Registrar fees are an additional cost and are to be paid direct to BCP Registration service

The price reflects exclusive hire of the Wintergarden from 11:30am-1:00pm. Your ceremony time is 12:00pm. You will have a dedicated Wedding Co-Ordinator and a full team available to assist you and your guest for your wedding ceremony.

This price includes:

- 1.5 hours hire time
- Personalised wedding sign
- Sound system
- 2 stunning fresh floral displays
- Hurricane lanterns
- Bar staff (if required)

After Ceremony Drinks - Corkage Option

Corkage option - provide your own wine, fizz, beer or soft drinks to enjoy after the ceremony. The Castle team will chill and serve these for you	Adult	£2.00
	Under 18	£1.00

Corkage option- Pimms - provide the Pimms and lemonade and the Castle team will provide fruit and straws	Adult	£3.00
	Under 18	N/A

After Ceremony Drinks - Castle Option

Bottle of Prosecco (6 glasses)	£27.00
Jug of Pimms (6 glasses)	£32.00
Garden gin fizz (6 glasses)	£37.00
Tub of Peroni (24 bottles)	£65.00
Tub of cider (24 bottles)	£65.00
Elderflower fizz jug (6 glasses)	£10.50
Fruit juice jug (6 glasses)	£7.50

Ceremony only deposit £500. Remaining balance and drinks are payable six weeks before your wedding.

A final details form will be sent to you around 8 weeks before your wedding which will allow you to include after ceremony drinks.

CASTLE HIRE - CEREMONY AND RECEPTION OR RECEPTION ONLY

Highcliffe Castle State Room Hire

State Dining Room	Friday	£5,795.00
	Saturday	£6,195.00

The Great Hall	Friday	£7,295.00
	Saturday	£7,695.00

The price includes exclusive hire of the State Rooms from 14:00 - 23:00. This includes hire of the Wintergarden for your ceremony or drinks reception and your Wedding Breakfast in either the Great Hall or the State Dining Room.

The maximum capacity in the State Dining room is 80 guests and the maximum capacity for the Great Hall is 110. Please note our maximum total guest numbers for your evening reception is 200.

Optional Extras

Extension to midnight	£525.00
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Earlier ceremony time	£950.00
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Choose a ceremony time of 12:00pm, 12:30pm, 1:00pm or 1:30pm and extend your wedding day hire time

Castle candle package	£200.00
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Hire our beautiful candelabras for your tables which can be dressed by your chosen florist. We will add tealights to the exposed brick work in the State Dining Room or behind your top table in the Great Hall.

Our venue hire prices include the following:

- Hire from 2:00pm-11:00pm
- Chairs and tables
- Still and sparkling Water
- 2 stunning fresh floral displays
- Use of our cake stands & knife
- Bar staff
- Personalised wedding sign
- Easel for your table plan
- Place cards (if required)
- Hurricane lanterns
- Sound system
- Table numbers and stands

CASTLE DRINKS

Drinks Package

1 glass of fizz after ceremony
 Half of bottle of wine **£18.00 Adult**
 1 glass of fizz for the toasts

Soft drinks for children to enjoy **£3.50 Child**
 after the ceremony and during the
 wedding breakfast.

OR

Corkage Option

Provide your own: **£10.00 Adult**
 fizz, wine, beer and soft drinks for
 after ceremony drinks and the
 wedding breakfast* **£3.00 Child**

CATERING



From £64.00 pp

Phone: 01202 911017
 Email: info@merlinscatering.co.uk
 Website: www.merlinscatering.co.uk



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From £106.00 pp

Phone: 01202 041760
 Email: magic@molecularmagic.co
 www.molecularmagic.co



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From £47.50 pp

Phone: 01425 275162
 Email: richard@alfrescocatering.biz



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All prices below are based on a minimum of 70 guests with 4 canapés, your wedding breakfast and evening buffet.
 Please note catering prices vary depending on guest numbers.



Owned and operated by



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©Jessica Hayman Photography



HIGHCLIFFE CASTLE

To arrange an appointment:

Phone: 01202 093377

Email: weddings@highcliffecastle.co.uk

Highcliffe Castle
Rothesay Drive
Highcliffe
Dorset
BH23 4LE

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